

Aims Community College Procedure
Board of Trustees
Trustee Elections

Purpose: To ensure compliance with the State of Colorado Constitution, Revised Statutes, Secretary of State Rules, county intergovernmental agreements, and Aims policy for election of the Aims Local College District Board of Trustees members.

- A. Per C.R.S. 23-71-110, the election shall be conducted pursuant to the provisions of C.R.S. Articles 1 to 13 of Title 1, and *the Secretary of the board of trustees shall be the designated election official responsible for the election.*
- B. Per Aims Community College Policy 12 Board Officer Elections and Responsibilities (2.)...*Any of the special duties of the Board Secretary may be delegated by the Board to a paid secretary who may be appointed by the Board. C.R.S. 23-71-125.*
1. The Board will appoint the Designated Elections Official by action at the March meeting during odd numbered (election) years.
- C. The appointed Designated Elections Official will:
1. Coordinate the biennial elections according to all applicable State laws, statutes, rules, and Aims policies.
 2. Coordinate the election process with each county clerk in the Aims Local College District: Adams, Broomfield, Larimer, Logan, Morgan, and Weld.
 3. The Designated Elections Officials will verify the election results per each county intergovernmental agreement.
 4. Per Aims Community College Policy 12 Board Officer Elections and Responsibilities, the Designated Elections Official will swear in newly elected Trustees from the regular biennial election during the December meeting.
 5. Details of the specific process are maintained in the Board Liaison's election manual and are subject to change according to laws, statutes, rules, and agreements as noted above.

Revised: November 13, 2024

Adopted: April 4, 2018

Responsible Administrator: College CEO/President